

A regular meeting of the Duxbury Housing Authority was held on Thursday November 12, 2020 at 10:00 via video conference (due to COVID-19). The following were in attendance:

James Hunt, Chairman
Paul McCormack, Treasurer
Pauline Flynn, Commissioner
Steve McCarthy, Commissioner
Bertram Walters Commissioner

Also Present:

Chris Plourde, Facilities & Modernization Manager
Dede Riendeau, Executive Director

Video Conference: Meeting ID 8072857447#
Password 216207#
Telephone: 1-929-205-6099

Public Comment

None

Approval of Minutes:

On a motion made by James Hunt and seconded by Steve McCarthy, the Board voted 5-0 to approve the meeting minutes of October.

Facilities Update:

Chris explained that disinfecting is completely done in-house now and seems to be going well. Chris explained the 5-year and annual plan. On a motion made by James Hunt and seconded by Steve McCarthy, the Board voted 5-0 to approve the annual and 5-year plan. Merry Ave exterior doors project is moving forward. Request for bids for the Cordwood Path exterior door and walkway replacements are due next week. He asks if the Board is comfortable approving the lowest bidder ahead of time. On a motion made by James Hunt and seconded by Steve McCarthy the Board voted 5-0 to preapprove the lowest bidder if it comes under the estimated price. Bids for side decks and entrances at Chestnut Street came back. On a motion made by James Hunt and seconded by Bert Walters, the Board voted 5-0 to approve the contract to D&S Construction for \$24,950.00.

Old Business/New Business:

James Hunt stated he did reach out to the boy scouts and is waiting to hear back. James asks about the back rents for last month. Dede explained that one has made a lot of progress and the other tenant will be taken to court for a repayment agreement.

Warrant:

On a motion made by James Hunt and seconded by Steve McCarthy the Board voted 5-0 to approve the warrant for November.

Next Meeting:

December 16, 2020

Adjournment:

On a motion made by James Hunt and seconded by Pauline Flynn, the Board voted 5-0 to end the meeting. The meeting adjourned at 10:25am

A true record
