

A regular meeting of the Duxbury Housing Authority was held on Wednesday November 10, 2021 at 10:00. The following were in attendance:

Bertram Walters, Commissioner
Maxine Benevedes, Treasurer/Tenant Board Member
Paul McCormack, Commissioner

Also Present:

Chris Plourde, Facilities & Modernization Manager
Dede Riendeau, Executive Director

Absent:

James Hunt, Chairman
Pauline Flynn, Vice-Chairman

Public was given the option to call in Via Zoom Video Conference: Meeting ID 8072857447#
Password 216207# Telephone: 1-929-205-6099

Public Comment

None

Approval of Minutes:

On a motion made by Paul McCormack and seconded by Maxine Benevedes, the board voted 3-0 to approve the October Minutes.

Facilities Update:

Chris asked for an early approval on the Chestnut Street roofs. The roofs need to be fully replaced and DHCD has approved emergency funding. The project went out to bid and is due back by Friday. On a motion made by Paul McCormack and seconded by Bert Walters, the board voted 3-0 to pre-approve the lowest bidder for the roof replacement project if everything checks out with the contractor.

Old Business/New Business:

Dede explained that Patricia Grace retired and DHCD is not refilling the position. Instead, they have put out a list of Attorneys and will be giving DHA \$2,000 a year towards legal expenses. On a motion made by Paul McCormack and seconded by Bert Walters, the board voted 3-0 to approve the legal services contract.

Dede suggested starting tenant meetings again come January.

Paul started a discussion about possibly notifying the Fire Department of any second-floor tenants with mobility issues. In the event of a fire, it may be beneficial that they know of any resident who may need more help evacuating. He volunteered reaching out the FD and will report back at the next meeting.

Warrant:

On a motion made by Paul McCormack and seconded by Maxine Benevedes, the board voted 3-0 to pay the bills.

Next Meeting:

December 8, 2021 at 10:00am.

Adjournment:

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to end the meeting. The meeting adjourned at 10:20am

A true record
