

A regular meeting of the Duxbury Housing Authority was held on Wednesday June 15th, 2022 at 10:00am. The following were in attendance:

James Hunt, Chairman
Pauline Flynn, Vice-Chairman
Maxene Benevides, Treasurer/Tenant Board Member
Bri Leing, Commissioner

Also Present:

Dede Riendeau, Executive Director
Chris Plourde, Assistant Executive Director
Greg McGowan, Facilities & Modernization Manager

Absent: Bertram Walters, Commissioner

Public Comment

None

Approval of Minutes:

On a motion made by Jim Hunt and seconded Maxene Benevides, the board voted 4-0 to approve the May Minutes.

Facilities Update:

Greg explained that he has solicited proposals for repaving the parking lot. The Cordwood path exterior doors have been completed and it looks great. On a motion made by Jim Hunt and seconded by Pauline Flynn, the board approved 4-0 to close out this project.

Merry Ave bathroom plumbing fixtures are still being worked on with RCAT. Mass Floor Corp has completed the flooring in the common areas and ready is to be closed. On a motion made by Jim Hunt and seconded by Pauline Flynn, the board approved 4-0 to close out this project.

Fire alarm services went out to bid and the bids are due back on the 23rd. He asks the board to preapprove the lowest responsible bidder. On a motion made by Jim Hunt and seconded by Pauline Flynn, the board voted 4-0 to award the contract to the lowest responsible bidder.

Trash removal services also went out to bid and the bids are due back on the 23rd. There was discussion about switching from barrels to a dumpster. The board agreed to get feedback from tenants. He asks the board to preapprove the lowest bidder. On a motion made by Jim Hunt and seconded by Pauline Flynn, the board voted 4-0 to award the contract to the lowest responsible bidder.

Old Business/New Business:

None

Warrant:

On a motion made by Jim Hunt and seconded by Pauline Flynn, the board voted 4-0 to pay the bills for May.

Next Meeting Date:
July 13 @10am

Adjournment:

On a motion made by Jim Hunt and seconded by Pauline Flynn, the Board voted 4-0 to end the meeting. The meeting adjourned at 10:15am

A true record
