

A regular meeting of the Duxbury Housing Authority was held on Wednesday May 10, 2023 at 10:00am. The following were in attendance:

Pauline Flynn, Vice-Chair
Maxene Benevides, Tenant Board Member
Bri Leing, Chair (arrived a few minutes late)
Bertram Walters, Treasurer
Shari Shane, Commissioner

Also Present:

Chris Plourde, Assistant Executive Director
Greg McGowan, Facilities & Modernization Manager

Absent:

None

Public Comment

Discussion was had on the lawn, leaves behind building 6 and smoking behind building 6.

Minutes:

On a motion made by Bert Walters and seconded by Max Benevides, the Board voted 4-0 to approve the regular meeting minutes of March.

Fiscal Year End Reports:

On a motion made by Pauline Flynn and seconded by Shari Shane, the Board voted 5-0 to approve the Fiscal Year End Report.

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to approve the Lead Paint Certificates.

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to approve the Top 5 Salaries.

Facilities Update:

Greg updated the board on existing and upcoming projects.

Union Roof Change order #1: On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to approve the Change Order.

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to approve the Certificate of Final Completion.

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to pay the contractors.

Election of Officers:

On a motion made by Pauline Flynn and seconded by Max Benevides, the Board voted 5-0 to re-elect Bri as the Chair.

On a motion made by Bri Leing and seconded by Max Benevides, the Board voted 5-0 to re-elect Pauline as the Vice-Chair.

On a motion made by Pauline Flynn and seconded by Max Benevides, the Board voted 5-0 to re-elect Bert as the Treasurer.

Old Business/New Business:

None.

Warrant:

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to pay the bills for March.

On a motion made by Pauline Flynn and seconded by Bert Walters, the Board voted 5-0 to pay the bills for April.

Adjournment:

On a motion made by Pauline Flynn and seconded by Max Benevides, the Board voted 5-0 to end the meeting. The meeting adjourned at 11:05am

A true record
